

# PATS Topics and Guideline Minimum Times

## Gold Round Induction Training for Passenger Assistants

### Module A: The Role of the Passenger Assistant

Topic	Time
Introducing PATS	15 mins
Passenger Assistant Duties and Good Practice	60 mins
Assisting the Driver	10 mins
Health and Safety Awareness	15 mins
Manual Handling Awareness	15 mins
Safety on Longer Journeys	10 mins
Emergency Procedures and Contingency Plans	35 mins
Theory Assessment	15 mins
Conclusion	5 mins
<b>GUIDELINE MINIMUM CLASSROOM TIME</b> for Module A (excluding breaks, demonstrations and supervised practice)	<b>180 mins</b>

### Module B1: Passenger Awareness and Assistance

Topic	Time
Introduction	5 mins
Passenger Awareness	20 mins
Passenger Safety	15 mins
Passenger Assistance – Theory	70 mins
Demonstrations of Practical Skills	60 mins
Theory Assessment	5 mins
Conclusion	5 mins
<b>GUIDELINE MINIMUM CLASSROOM TIME</b> for Module B1 (excluding breaks, supervised practice and practical skills assessments)	<b>180 mins</b>
<b>PLUS</b> - Supervised Practice	As long as required
<b>PLUS</b> - Practical Skills Assessments	25-30 mins per PA

### Module B2: Assisting Passengers Who Travel in Their Wheelchairs

Topic	Time
Introduction	5 mins
Passenger Travel Safety Planning	10 mins
Passenger Assistance – Theory	120 mins
Demonstrations of Practical Skills	85 mins

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Introducing PATS	15 mins
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Assisting the Driver	10 mins
Health and Safety Awareness	15 mins
Manual Handling Awareness	15 mins
Safety on Longer Journeys	10 mins
Emergency Procedures and Contingency Plans	35 mins
Theory Assessment	15 mins
Conclusion	5 mins
<b>GUIDELINE MINIMUM CLASSROOM TIME</b> for Module A (excluding breaks, demonstrations and supervised practice)	<b>180 mins</b>

### Module B1: Passenger Awareness and Assistance

Topic	Time
Introduction	5 mins
Passenger Awareness	20 mins
Passenger Safety	15 mins
Passenger Assistance – Theory	70 mins
Demonstrations of Practical Skills	60 mins
Theory Assessment	5 mins
Conclusion	5 mins
<b>GUIDELINE MINIMUM CLASSROOM TIME</b> for Module B1 (excluding breaks, supervised practice and practical skills assessments)	<b>180 mins</b>
<b>PLUS</b> - Supervised Practice	As long as required
<b>PLUS</b> - Practical Skills Assessments	25-30 mins per PA

### Module B2: Assisting Passengers Who Travel in Their Wheelchairs

Topic	Time
Introduction	5 mins
Passenger Travel Safety Planning	10 mins
Passenger Assistance – Theory	120 mins
Demonstrations of Practical Skills	85 mins

Theory Assessment	5 mins
Conclusion	5 mins
<b>GUIDELINE MINIMUM CLASSROOM TIME</b> for Module B2 (excluding breaks, supervised practice and practical skills assessments)	<b>230 mins</b>
<b>PLUS</b> - Supervised Practice	As long as required
<b>PLUS</b> - Practical Skills Assessments	25-30 mins per PA

### Module C1: Supervising Children and Young People Who Have Special Needs

Topic	Time
Introduction	5 mins
Passenger Awareness	20 mins
Passenger Assistance – Theory	45 mins
Demonstrations of Practical Skills	20 mins
Contingency Plans	5 mins
Theory Assessment	5 mins
Conclusion	5 mins
<b>GUIDELINE MINIMUM CLASSROOM TIME</b> for Module C1 (excluding breaks, supervised practice and practical skills assessments)	<b>105 mins</b>
<b>PLUS</b> - Supervised Practice	As long as required
<b>PLUS</b> - Practical Skills Assessments	5-10 mins per PA

### Module C2: Working With Adults Who Require Care and Supervision

Topic	Time
Introduction	5 mins
Passenger Awareness	20 mins
Passenger Assistance – Theory	45 mins
Demonstrations of Practical Skills	20 mins
Contingency Plans	5 mins
Theory Assessment	5 mins
Conclusion	5 mins
<b>GUIDELINE MINIMUM CLASSROOM TIME</b> for Module C2 (excluding breaks, supervised practice and practical skills assessments)	<b>105 mins</b>
<b>PLUS</b> - Supervised Practice	As long as required
<b>PLUS</b> - Practical Skills Assessments	5-10 mins per PA

The timings are guideline minimum times. You must also allow extra time for comfort breaks, demonstrations and supervised practice of equipment and skills, and compulsory PATS assessments.

Theory Assessment	5 mins
Conclusion	5 mins
<b>GUIDELINE MINIMUM CLASSROOM TIME</b> for Module B2 (excluding breaks, supervised practice and practical skills assessments)	<b>230 mins</b>
<b>PLUS</b> - Supervised Practice	As long as required
<b>PLUS</b> - Practical Skills Assessments	25-30 mins per PA

### Module C1: Supervising Children and Young People Who Have Special Needs

Topic	Time
Introduction	5 mins
Passenger Awareness	20 mins
Passenger Assistance – Theory	45 mins
Demonstrations of Practical Skills	20 mins
Contingency Plans	5 mins
Theory Assessment	5 mins
Conclusion	5 mins
<b>GUIDELINE MINIMUM CLASSROOM TIME</b> for Module C1 (excluding breaks, supervised practice and practical skills assessments)	<b>105 mins</b>
<b>PLUS</b> - Supervised Practice	As long as required
<b>PLUS</b> - Practical Skills Assessments	5-10 mins per PA

### Module C2: Working With Adults Who Require Care and Supervision

Topic	Time
Introduction	5 mins
Passenger Awareness	20 mins
Passenger Assistance – Theory	45 mins
Demonstrations of Practical Skills	20 mins
Contingency Plans	5 mins
Theory Assessment	5 mins
Conclusion	5 mins
<b>GUIDELINE MINIMUM CLASSROOM TIME</b> for Module C2 (excluding breaks, supervised practice and practical skills assessments)	<b>105 mins</b>
<b>PLUS</b> - Supervised Practice	As long as required
<b>PLUS</b> - Practical Skills Assessments	5-10 mins per PA

The timings are guideline minimum times. You must also allow extra time for comfort breaks, demonstrations and supervised practice of equipment and skills, and compulsory PATS assessments.