

## Letter to Local Elected Representative Template

Dear [MP/LOCAL REPRESENTATIVE NAME NAME],

I am writing to personally invite you to visit [ORGANISATION NAME] in [LOCATION] as part of our celebrations for Community Transport Week 2025, taking place from Monday 13th – Friday 17th October 2025. This year's theme, "More Than a Minibus", highlights how Community Transport plays a crucial role far beyond simply moving people from one place to another—it is key in connecting people to essential services, reducing isolation, and promoting social inclusion.

At [ORGANISATION NAME], we provide essential transport solutions for local residents who are often underserved by traditional transport services, including the older people, individuals with disabilities, and those living in rural or isolated areas. Our services are truly at the heart of the community, offering options such as [DELETE AS APPROPRIATE: volunteer car schemes, dial-a-ride, car clubs, community buses, non-emergency patient transport, bike hire, prescription and shopping delivery]. Each year, we help [NUMBER OF USERS/PASSENGERS] individuals access vital services such as healthcare, education, social care, and family connections—services that allow them to live more independent, connected lives.

What better way to showcase "More Than a Minibus" than by experiencing our work firsthand? Your visit would allow you to speak directly with our passengers, meet our dedicated staff and volunteers, and see for yourself the far-reaching impact of our services in the community. You'll gain a clear understanding of how Community Transport is instrumental in tackling isolation and ensuring that everyone has access to the services they need to thrive. We would be delighted to coordinate with your office to arrange a convenient time for your visit. We believe your involvement will not only highlight the importance of our work but also reinforce the need for continued political support to ensure the future sustainability of Community Transport.

Thank you for your consideration. We look forward to welcoming you and demonstrating the essential role [ORGANISATION NAME] plays in our community.

Yours sincerely,

[NAME]

[SIGNATURE]

