

Course Summary: Emergency Procedures

Course summary:

Number of Delegates: 12		
Session	Timings (Minutes)	Content
	Prior to start of course	Identity and License Checks, Course Administration, Housekeeping and Prior Knowledge Questionnaire
1	5	Aims and Objectives
2	25	Legal Responsibilities
3	45	Journey Planning
4	15	Assessing situations
5	30	Vehicle Collisions
6	30	Adverse Weather
7	30	Tyre Safety & Skid Control
8	140	Fire & Evacuation: <ul style="list-style-type: none"> - Common causes of vehicle fires - How to reduce the risk of vehicle fire - When and how to use a fire extinguisher - How to safely evacuate a vehicle S.M.O.K.E

Course details:

Number of Delegates: 12	
Session	Content
	<ul style="list-style-type: none"> • Identity and License Checks, Course Administration, Housekeeping and Prior Knowledge Questionnaire
1	<ul style="list-style-type: none"> • Course welcome • Objectives of the course • Data Protection
2	<ul style="list-style-type: none"> • Health and Safety • Occupational road risk • Duty of Care • Staying Safe
3	<ul style="list-style-type: none"> • Preparing for different types of journeys – group work looking at different considerations you must make before making a journey
4	<ul style="list-style-type: none"> • When something goes wrong – group work looking at a series of pictures where an incident has happened. The group will assess the situation and take the safest course of action
5	<ul style="list-style-type: none"> • Assessing the situation • Motorways and Dual Carriageways • Ordinary roads
6	<ul style="list-style-type: none"> • Using the quiz drivers will look at answering questions about different types of weather conditions
7	<ul style="list-style-type: none"> • Tyre safety • Tread depths • Stopping distances • What to do if you skid • What to do if your tyre bursts
8	<ul style="list-style-type: none"> • Learn the S.M.O.K.E acronym • Vehicle fire hazards • Reducing the risks • Fire extinguishers • Evacuating passengers • Evacuating passengers in wheelchairs • Practical exercises
9	<ul style="list-style-type: none"> • Duty of care • First aid • Moving casualties • Fractured spine
10	<ul style="list-style-type: none"> • Planning for a daily journey • Planning for a long journey • Planning a journey in winter • Preparing for problems that might arise
11	<ul style="list-style-type: none"> • End of course discussion on the topics covered • End of course evaluation where feedback is gained from drivers