

Community Action Bradford & District is the local support and development organisation for Bradford and District's voluntary and community sector.

Community Action has a long history of working across the district. We have around 40 staff and 60 volunteers working across four offices, providing a range of services to both local organisations and individuals.

Further information about Community Action and our partners can be found at www.cabad.org.uk

We are seeking to appoint new member to our team!

Community Transport Co-Ordinator

Reporting to the Office Manager, key elements of the post will be to be responsible for the overall management of Ilkley & District Community Transport and Community Action's Community Transport Service.

We are seeking someone who can work for 30 hours per week (part time) based in our Ilkley office (with travel to other offices expected). In return we offer a salary of £20,000-22,500, 28 days annual leave plus bank holidays (pro rata), health insurance and a pension contribution of up to 5% (in line with the Pensions Regulator).

Closing date is 19th March 2020 at 12.00 noon; any applications received after this time will not be considered. Interviews will be held on Monday 23rd March 2020.

If you do not hear from us after 30th March 2020, you have not been successful on this occasion.

The documents to apply for these posts can be found on: www.cabad.org.uk

If you wish to discuss these posts please contact debraa@cabad.org.uk

Please return completed applications to recruitment@cabad.org.uk clearly marked Transport Co-Ordinator in the subject heading.

Previous applicants need not apply.