

H2S TRANSPORT RISK ASSESSMENT

May 2020

This RA has been prepared specifically in relation to the particular risks/issues and challenges that may arise from the re-opening of schools and the associated need to resume Home to School transport operations.

It should be read in conjunction with the more general Green Community COVID-19 Risk Assessment and the more focussed COVID-19 RA for Green Community Travel Services – the focus of this document and the revised working procedures that arise from it are around the operational delivery of H2S transport whilst COVID-19 restrictions are still in place. This Risk Assessment should also be read in line with; *GCT Procedure for transporting passengers during COVID-19*, *GCT Procedure for passengers travelling during COVID-19*, *GCT Cleaning your vehicle during COVID-19 Procedure* and *GCT School Contract Procedure*.

The RA is in addition to the general guidance and requirements regarding safe social distancing that will apply where-ever practical to do so.

The main risk that has been identified is the probable inability to maintain the recommended 2m social distancing when operating transport.

An operational risk is that we may have to use larger vehicles (to adhere to social distancing) which are restricted in number.

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	Activity	What are the hazards?	Who might be harmed and how?	Mitigation actions	Additional actions	Responsible Officer
1	H2S Transport	Potential inability to maintain social distancing on the transport. Due to lack of suitable vehicles to enable (50%) spacing of passengers	Passengers and staff – contracting COVID-19	Follow Green Community Travel Policy reference <i>GCT Procedure for transporting passengers during COVID-19</i> .	Amendments as necessary made to <i>GCT Procedure for transporting passengers during COVID-19</i> in line with updated Government guidance. The use of larger vehicles wherever possible.	GCT Manager
2	H2S Transport	Insufficient capacity of larger vehicles to facilitate normal capacity of routes whilst maintaining social distancing.	Passengers and staff – contracting COVID-19	Liaising with Local Authority, South Gloucestershire Council to understand potential passenger figures for routes and updated guidance on how to accommodate increases as and when they occur.	The use of larger vehicles wherever possible. Potentially staggering routes so less children travel per journey. Communicate with South Glos Council regularly who liaise with the SEND team.	GCT Manager
3	H2S Transport	Potential to spread COVID-19 through contact with contaminated surfaces	Passengers and staff – contracting COVID-19	All staff must follow Green Community Travel Policy reference <i>GCT Procedure for passengers travelling during COVID-19</i> . Passengers on transport to follow	Staff have been asked to raise any concerns about any passengers that may not be able to follow the <i>GCT Procedure for passengers travelling during COVID-19</i> . For	GCT Manager

				<p>Government guidance to wash hands before and after transport and to avoid touching face. Passengers will be asked to use hand sanitiser before boarding the bus.</p> <p>Drivers and Passenger Assistants to wear disposable gloves as per <i>GCT Procedure for passengers travelling during COVID-19</i>.</p> <p>All vehicles to be cleaned before and after each journey paying attention to all hard surfaces that may have been touched – handrails etc as per <i>GCT Cleaning your vehicle during COVID-19 Procedure</i>.</p>	<p>example some passengers on Home to School runs may not be able to use hand sanitiser. GCT manager will discuss with South Glos Council who liaise with SEND Team.</p>	
4	H2S Transport	Potential inability to maintain social distancing on the transport.	Passengers and staff – contracting COVID-19	<p>No passengers or staff displaying any symptoms should travel.</p> <p>Liaising with Local Authority, South Gloucestershire Council to understand potential passenger figures for routes and updated guidance on how to accommodate increases as and when they occur.</p> <p>Vehicles to be loaded in a systematic way to prevent passengers crossing paths – i.e. load back to front and off-load front to back (in the case of a front entry vehicle).</p> <p>PPE to be worn in line with <i>GCT Procedure for transporting passengers during COVID-19</i>.</p>	Using larger vehicles wherever possible.	GCT Manager

5	H2S Transport	Potential inability to maintain social distancing on the transport – SEND transport with Passenger Assistants.	Passengers and staff – contracting COVID-19	Drivers and Passenger Assistants to follow <i>GCT Procedure for transporting passengers during COVID-19</i> . Wherever possible passengers to follow <i>GCT Procedure for Passengers travelling during COVID-19</i> .		GCT Manager
6	Passenger Assistant Duties	Medical emergency	Passenger requires urgent medical attention	Safe working procedures in place including induction and on-going training requirements. As <i>per GCT School Contract Procedure</i> . Passenger Assistants are not medically trained and will respond to emergencies by calling emergency services. Follow <i>GCT Procedure for transporting passengers during COVID-19</i> . Specifically Passenger Assistants to wear PPE at all times in case of a medical emergency which could cause a breach of social distancing procedures.		Passenger Assistant reporting to appropriate line manager.
7	All services	Someone has travelled on the vehicle who has since tested positive for COVID-19	Staff or other passengers who may travel on the vehicle.	Passengers are asked to confirm they have no symptoms before travelling as per <i>GCT Procedure for Passengers travelling during COVID-19</i> Staff are also asked to ensure they have no symptoms and follow government guidelines as per <i>GCT Procedure for transporting passengers during COVID-19</i> and <i>GCT Office and Yard Procedure</i> . GCT will follow South Gloucestershire's Council's advice as outlined in <i>South Glos Council H2S Transport Guidance During COVID-19</i> .	Vehicles are being cleaned regularly as part of <i>GCT Cleaning your vehicle during COVID-19 Procedure</i> . Follow any updated Government guidelines that follow in addition to those guidelines they have already set out.	GCT Manager

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