**Transport to Health in Aneurin Bevan**

**Grant Fund Scoring Matrix**

Thank you for your interest in the Aneurin Bevan Transport to Health grant fund.

This document will be used by the grant funding panel to assess all applications we receive. By sharing our scoring criteria with you, we hope that you will be able to see how to structure your application to give you the best possible chance of success. As you will see below, some questions are mandatory to ensure our governance is robust – **we will only consider applications that meet the mandatory criteria**. The other questions will be scored against the criteria listed below by each member of the funding panel, who will then meet virtually to agree a joint score for each application. This scorecard will be shared with you when the panel has made its decision.

Please do not hesitate to get in touch if you need any further information before submitting your application. You can reach Faye Mear, Regional Community Transport Coordinator on 07553 554083 or faye.mear@bridgescentre.org.uk

**Mandatory Criteria**

1. Has the applicant fully completed parts A and B of their application form? Yes / No
2. Has the applicant included the required documentation with their application?

|  |  |
| --- | --- |
| **Documents to be submitted with application** | **Tick to Confirm** |
| Employer’s Liability Certificate |  |
| Public Liability Certificate |  |
| Bank statement (last 3 months) |  |
| Annual Accounts |  |
| Governing Documents |  |

**APPLICATIONS MUST PASS ALL THE MANDATORY CRITERIA TO BE CONSIDERED FOR SELECTION**

**Application Assessment**

***0 points:***  *Insufficient information supplied*

***1-2 points:*** *Barely addresses the question asked – limited information provided*

***3-4 points:*** *Reasonable answer provided, not all elements covered*

***4-5 points:*** *Question answered very well, provides detail and covers all or most elements*

**Question 1** – Project Description

Please describe your planned project and what you want to do with the money.

We are looking for an overall description of the project that will help us to understand what you need the grant for, what the project will achieve, and how it will sit alongside or within your existing work.

*What is/are this project’s aims? What activities will take place? What will the funding be used for?*

|  |  |  |  |
| --- | --- | --- | --- |
| Response | Tick | Score | Notes |
| Insufficient information supplied |  | 0 |  |
| Barely addresses the question asked |  | 1 |
| Reasonable answer |  | 2-3 |
| Question answered very well |  | 4-5 |

**Question 2** – Demonstration of Need

Please explain how you know this project is needed.

*How do you know this will complement and not duplicate activity in your area? Have you involved your community in developing and designing it? Please include details of any surveys, mapping, feasibility studies or pilot projects you may have conducted.*

|  |  |  |  |
| --- | --- | --- | --- |
| Response | Tick | Score | Notes |
| Insufficient information supplied |  | 0 |  |
| Barely addresses the question asked |  | 1 |
| Reasonable answer |  | 2-3 |
| Question answered very well |  | 4-5 |

**Question 3** – Fit with grant’s Aims and Priorities

How does your project fit within the stated aims and priorities for this fund?

*Please see the Grant Aims and Grant Priorities listed on Page 4 (Page 2 in Application form) for reference*

|  |  |  |  |
| --- | --- | --- | --- |
| Response | Tick | Score | Notes |
| Insufficient information supplied |  | 0 |  |
| Barely addresses the question asked |  | 1 |
| Reasonable answer |  | 2-3 |
| Question answered very well |  | 4-5 |

**Question 4** – Partnerships

Will your project involve any partnership working with other groups or organisations, such as existing transport providers, local groups and organisations or members of your community?

*If yes, please give details including how they have been involved in co-developing the project.*

|  |  |  |  |
| --- | --- | --- | --- |
| Response | Tick | Score | Notes |
| Insufficient information supplied |  | 0 |  |
| Barely addresses the question asked |  | 1 |
| Reasonable answer |  | 2-3 |
| Question answered very well |  | 4-5 |

**Question 5** – Impact

What actions will be taken to embed this project sustainably into your service in the longer term so it can continue after this funding has been spent?

*This may be planning to charge for the services you offer to cover costs, applying for further grants from other sources etc*

|  |  |  |  |
| --- | --- | --- | --- |
| Response | Tick | Score | Notes |
| Insufficient information supplied |  | 0 |  |
| Barely addresses the question asked |  | 1 |
| Reasonable answer |  | 2-3 |
| Question answered very well |  | 4-5 |

**Question 6** – Past Projects (For existing organisations only. Answer will not be scored)

If you are already an established organisation, please give us an example of a previous project you have delivered (it does not have to be transport related).

*Include details of when you delivered this work, how long it went on for and the outcomes*

## Question 7 – Additional Information (Answer will not be scored)

Is there any other information you would like to provide in support of your application?

*Include any background information regarding your organisation as a whole, other activities your organisation are involved in delivering, your wider aims and objectives, future aspirations etc*

**Grant Priorities**

|  |  |  |
| --- | --- | --- |
| **How many of these priorities will this application meet?** | **Demonstrated?***(delete as appropriate)* | **Points if demonstrated** |
| **Transport options that work for everyone** | Yes / No | 2 (top priority) |
| An accessible and inclusive transport network across the health board's footprint | Yes / No | 1 |
| Services that have been developed in partnership - with communities, passengers, or partners - to ensure they meet the widest possible needs | Yes / No | 1 |
| Low carbon solutions that help us to deliver services in an environmentally sustainable way | Yes / No | 1 |
| Services that are designed to be viable in the longer term, embedded in the communities they serve | Yes / No | 1 |
| Connecting with other modes of transport to improve integration | Yes / No | 1 |
| **Supporting people across the region to connect with their local health services** | Yes / No | 2 (top priority) |
|  | **Total** | **/9** |

**Governance**

|  |  |  |
| --- | --- | --- |
| **Compliance Criteria** | **Demonstrated?***(delete as appropriate)* | **Points if demonstrated** |
| Has the applicant provided complete governance information in part B? | Yes / No | 2 |
| Has the applicant demonstrated that this project represents good value for money? | Yes / No | 2 |
| Has the applicant provided the required documents as set out in the application? | Yes / No | 2 |
|  | **Total** | **/6** |

**FINAL TOTAL= / 40**

**Would you be prepared to fully fund this project?** *(delete as appropriate)*

Yes / No / More information required

**Are there any parts of this project you would not fund?**

Yes / No

[Insert answer here explaining the rationale if yes]