

Individual Practical Session

The exact format and timing of an *Individual Practical Session* will vary as it is designed to be tailored to the needs of each driver.

Your role as a Driver Assessor is to use this time to both **review the driver's online learning** and **support them to prepare for their driving assessment**. The should generally be scheduled immediately before the *MiDAS* Driving Assessment.

The *Individual Practical Session* should based on the template below. It must be conducted on a **one-to-one basis** and should last **up to approximately 45 minutes**.

Prompt	Timing	Notes
Introductions	<i>Approx 5 mins</i>	
Background questions <i>(Driving experience & outline of passengers to be carried...)</i>	<i>Approx 5 mins</i>	
Feedback from online learning <i>(Any flagged issues, or discussion from Theory Assessment)</i>	<i>Approx 10 mins</i>	
Eyesight, Licence & Insurance Checks	<i>Approx 5 mins</i>	
Vehicle Familiarisation (Static) <i>(Check vehicle is roadworthy and outline driving controls)</i>	<i>Approx 10 mins</i>	
"Show Me / Tell Me" Questions <i>(A minimum of three questions from the list overleaf...)</i>	<i>Approx 5 mins</i>	
Demonstration Drive <i>(Optional, based on experience and assessment location)</i>	<i>Approx 5 mins</i>	

In addition to the above, before conducting a driving assessment, you may also wish to conduct a moving vehicle familiarisation, allowing the driver to become familiar with the dimensions and "feel" of the minibus.

Generally, any moving vehicle familiarisation should be no longer than 15 minutes, as drivers requiring more time than this should be signposted to additional training and/or supervised practice before attempting a *MiDAS* Driving Assessment.

“Show Me, Tell Me” Questions

The *Individual Practical Session* should contain a **minimum of three** show me, tell me **questions**. At least one question should be drawn from the “Key Questions” section.

Key Questions

Show me where the windscreen washer reservoir is and tell me how you’d check the level. <i>Identify reservoir and explain how to check level and top up, if required.</i>	<input type="checkbox"/>
Show me how you would check that the headlamps, tail lights and brake lights are working. <i>Operate switch (turn on ignition if necessary), walk round vehicle.</i>	<input type="checkbox"/>
Tell me how you’d check your tyres are safe to use on the road. <i>Follow manufacturer’s guide, check and adjust pressures when tyres are cold. Must have a tread depth of at least 1mm across $\frac{3}{4}$ of the breadth of the tread and in a continuous band around the entire circumference. There should be no cuts, damage or signs of cord visible at the sidewalls.</i>	<input type="checkbox"/>

Additional Questions

Show where you’d check the engine oil level & tell me how you’d check there is sufficient oil. <i>Identify dipstick and describe check of oil level against the minimum/maximum markers.</i>	<input type="checkbox"/>
Show me where the first aid equipment is kept on this vehicle. <i>Candidate to identify location.</i>	<input type="checkbox"/>
Show me where the Fire Extinguisher(s) is kept on this vehicle. <i>Candidate to identify location(s).</i>	<input type="checkbox"/>
Show me where you would check the <i>Maximum Authorised Mass</i> of this minibus (<i>VIN Plate</i>) <i>Candidate to identify location(s).</i>	<input type="checkbox"/>
Show me how to operate the windscreen wipers on this minibus and use the washers. <i>Candidate to demonstrate operation, although it is preferable that the ignition is not switched on and that wipers and washers are not physically activated.</i>	<input type="checkbox"/>
Show me how you’d check the seats in this accessible minibus have been correctly re-fitted after being removed previously to accommodate a wheelchair user. <i>Candidate to demonstrate visual check of seat security, along with a physical attempt to “rock” the seat to check it has been securely located in the floor tracking.</i>	<input type="checkbox"/>
Tell how you’d adjust the mirrors in this minibus. <i>Candidate to demonstrate operation, and describe how they should best be adjusted to view side of the minibus, rear wheels and as much peripheral view as possible (25% & 75% Guideline)</i>	<input type="checkbox"/>
Tell me how you’d set the windscreen demister to clear the windows effectively. <i>Set all relevant controls including; fan, temperature, air direction & source and any heated screen to clear windscreen and windows.</i>	<input type="checkbox"/>